

**VOCATIONAL TRAINING AUTHORITY OF
SRI LANKA**

**BIDDING DOCUMENT
[NATIONAL SHOPPING]**

**Invitation of Quotation
For
Supply of Measuring Dummies Equipment**

**Contract No: VTA/PROC/GOODS/TF/SM/2026/47/
Measuring Dummies Equipment**

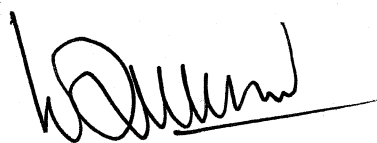
**Vocational Training Authority of Sri Lanka
4th Floor
“Nipunatha Piyasa”
354/2 , Elvitigala Mawatha
Narahenpita
Colombo 05
Tel: 011 - 2596516/17**

The Chairman, Procurement Committee, on behalf of the Chairman, Vocational Training Authority of Sri Lanka, invites sealed bids from eligible bidders for **Supply of following items.**

No	Description of Goods	Qty	Unit
1	Pattern Dummy (Child)	1	Nos
2	Pattern Dummy (Female)	2	Nos
3	Pattern Dummy (Male)	1	Nos
4	Measuring Dummy (Child)	2	Nos
5	Measuring Dummy (Female)	10	Nos
6	Measuring Dummy (Male)	6	Nos
7	Display Dummy (Child)	3	Nos
8	Display Dummy (Female)	11	Nos
9	Display Dummy (Male)	3	Nos

A complete set of Bidding Documents in English is attached herewith. Please submit your quotation to reach on or before **10.30 a.m. 26th of October 2026** by registered post to **The Chairman, Vocational Training Authority of Sri Lanka** or can be deposited in the tender box kept at the procurement unit on the 4th floor of VTA. **“Supply of Computer Hardware Item”** should be stated on the top left corner of the envelope. Quotations will be opened soon after the closing of bids. Bidders or their representatives can participate to the bid opening.

Chairman
Procurement Committee
Vocational Training Authority of Sri Lanka
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Tel: 011 - 2596516/17, 011 - 2598220



L.P.K.W. Weliwatta
Assistant Director (Procurement)

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation, you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Sections indicated below. • Section I . Instructions to Vendors (ITV) • Section II . Data Sheet • Section III. Schedule of Requirements • Section IV . Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	3.1 The Quotation shall comprise the following (a) Quotation Submission Form and the Price Schedules; (b) Technical specifications & Compliance with specifications
4. Quotation Submission Form and Price Schedules	4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the Bidder.
5. Prices and Discounts	5.1 Unless specifically stated in Data Sheet, all items must be priced Separately in the Price Schedules. 5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.

	5.3 The applicable VAT shall be indicated separately. 5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any Account. A Quotation submitted with an adjustable price shall be Treated as non-responsive and may be rejected.
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications". 7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given. 7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.
8. Period of Validity of Quotation	8.1 Quotations Should be Valid up to <u>26th of December 2026</u>
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be Signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	10.1 Vendors may submit their quotations by mail or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number. 10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section I, "Data Sheet", and no later than the date and time as Specified in the Data Sheet.

12. Late Quotation	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
13. Opening of Quotations	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark its attendance.
E: Evaluation and Comparison of Quotation	
14. Clarifications	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation. Any clarification submitted by a vendor in respect to its quotation which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
15. Responsiveness of Quotations	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received. 15.2 If a quotation is evaluated as not substantially responsive to the Documents issued; it may be rejected by the Purchaser.
16. Evaluation of quotation	16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive. 16.2 To evaluate a quotation, the Purchaser may consider the following: (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (a) price adjustment due to discounts offered. 16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section I, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods. .
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject al quotations at any time prior to acceptance, without thereby incurring any liability to bidders.

F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its Quotation has been accepted.
20. bid security	20.1 Bidder should submit a bid security with the bid as stated in the section II data sheet.
21. Performance security	21.1 Bidder should submit a performance security with the bid as stated in the section II data sheet.

2 Attach specifications

Section II: Data Sheet

ITV Clause Referen	
1.1	The Purchaser is: The Chairman, Vocational Training Authority of Sri Lanka Address: 4 th floor, 354/2, Nipunatha Piyasa, Elvitigala Mawatha, Narahenpita, Colombo 05
5.1	If the bidder is allowed to quote for less than the all the items specified, indicate The details. Bidders can quote for any no. of Items or all Items of the package.
7.3	Manufacture's Authorization – Is not required
11.1	Address for submission of Quotations is The Chairman, Procurement Committee, Vocational Training Authority of Sri Lanka, 4 th floor, 354/2, Nipunatha Piyasa, Elvitigala Mawatha, Narahenpita, Colombo 05 Deadline for submission of quotations is – On or Before 10.30 a.m. 26th of October 2026
13	The quotations shall be opened at the following address: Vocational Training Authority of Sri Lanka, 05th Floor, Conference Hall, 354/2, Nipunatha Piyasa, Elvitigala Mawatha, Narahenpita, Colombo 05 Date – 26th of October 2026 Time – 10.30 a.m.
16.	Other factors that will be considered for evaluation are: 1. If TEC necessary, bidder should be able to provide the Samples or brochures 2. Warranty – Minimum 1 Year 3. Bid Submission Form 4. Past Experience – Minimum 1 year 5. Section III – Schedule of Requirements 6. Section IV – Technical Specification & Compliance * You must be complete the above information & incomplete bidding documents will be rejected.
20	Bid security: Is not Required
21	Performance security: Is not Required

Schedule of Requirements

No	Description of Goods	Qty	Unit	Final Destination	Transportation and any other services	Delivery Date	
						Last Delivery Date	
1	Pattern Dummy (Child)	1	Nos	Main Stores Narahenpita	Supplier should Provider	On or before 30th of November 2026	
2	Pattern Dummy (Female)	2	Nos				
3	Pattern Dummy (Male)	1	Nos				
4	Measuring Dummy (Child)	2	Nos				
5	Measuring Dummy (Female)	10	Nos				
6	Measuring Dummy (Male)	6	Nos				
7	Display Dummy (Child)	3	Nos				
8	Display Dummy (Female)	11	Nos				
9	Display Dummy (Male)	3	Nos				

Signature :

Name :

Date :

Rubber Stamp :

No	Item Name	Minimum Specifications	Bidder's Response (Yes/No)	If "No" Comment/s on the offer
1	Pattern Dummy (Child)	Material: High-density fiberglass or polyurethane core covered with a thick layer of pinnable felt/foam, wrapped in 100% linen or heavy canvas cotton. Size: Available in standard children's growth stages (e.g. Child 4-6). Height: Adjustable via base. Form itself ranges from 18" to 35" (torso only). Total stand height adjustable from 3.5 ft to 5.5 ft. Adjustable: Heavy-duty foot pedal or manual clutch pulley system for vertical height adjustment. Body measurements themselves are non-adjustable to maintain rigid pattern accuracy Other Added Items: Heavy cast-iron base with lockable casters (wheels). Raised, pinnable seam guidelines (center front, center back, bust line, waist, hips). Collapsible shoulders (on older kids' sizes 10+) to allow easy removal of tight garments.		
2	Pattern Dummy (Female)	Material: High-density, heavy-duty polyurethane foam core, wrapped in premium 100% pinnable linen/canvas cover with clear, stitched-in anatomical lines. Size: Standard industry sample sizes (typically UK 12). Height: Torso height approx. 32"-36". Overall height adjustable from 4.5 ft to 6.5 ft. Adjustable: Height-adjustable base via foot pedal. Shoulders are often collapsible (spring-loaded) to easily slip narrow-waisted garments off the form over the shoulders. Other Added Items: Cast iron base with wheels for mobility. Detachable magnetic arms or pinnable arm stubs (optional but common for sleeve drafting). Real-touch cage/basket bottom or full bifurcated legs (for pants/trousers patterning).		

3	Pattern Dummy (Male)	Material: Same as female (pinnable canvas/linen over dense foam/fiberglass structure). Size: Standard industry sample sizes (typically US 38 chest). Height: Torso height approx. 36"-40". Overall height adjustable from 5 ft to 7 ft. Adjustable: Height-adjustable base. Some high-end male pattern dummies feature collapsible shoulders to ease the removal of tailored jackets. Other Added Items: Heavy-duty wheeled cast iron base. Stitched alignment lines (neckline, armscye, chest, waist, hip). Right or left arm attachment stubs for sleeve alignment.		
4	Measuring Dummy (Child)	Material: Memory foam, soft silicone skin, or fiberglass core coated in a non-slip fabric tailored to accurately mimic flesh consistency for accurate garment tension testing. Size: Categorized strictly by specific age/height charts (e.g., 10 Years) conforming to ASTM or ISO standards. Height: Form height matches exact average child height for that age group. Total stand height is fully adjustable. Adjustable: Base height is adjustable. The physical dimensions are fixed (non-adjustable) to act as a strict measurement standard, ensuring quality control consistency. Other Added Items: Measurement markings laser-etched or permanently printed onto the fabric (Chest, Waist, Hip, Inseam, Torso loop). Table-top stand or floor stand.		

5	Messuring Dummy (Female)	Material: Rigid fiberglass base with a calibrated foam layer and a smooth, tightly fitted stretch-jersey cover (usually printed with precise measurement grids). Size: Segmented by specific target demographics (e.g., Standard). Height: Adjustable via standard hydraulic or spring-assisted floor stands. Adjustable: Mostly fixed-size for strict tech-pack verification. However, some multi-size "dial-adjust" measuring dummies exist for smaller studios, featuring 12 internal dial wheels to expand/contract bust, waist, and hips. Other Added Items: Accurately molded physical features (defined clavicle, realistic breast shape, distinct waist-to-hip curve). Detachable full legs or extended thighs for accurate inseam and rise measurement.		
6	Messuring Dummy (Male)	Material: High-grade fiberglass core covered with calibrated padding and high-contrast grid-printed fabric. Size: Ranging from Regular Fit Height: Stand is vertically adjustable. Form height mimics anthropometric data for the target male demographic. Adjustable: Fixed standard size for industrial factory QA. For flexible tailoring, dial-adjustable versions allow micro-adjustments to the chest, waist, and neck circumference Other Added Items: Detachable neck block. Fully formed crotch and thigh area for checking trousers, underwear, and sportswear fit.		
7	Display Dummy (Child)	Material: Light-weight, durable Fiberglass (FRP) or eco-friendly Recyclable Plastic (PE) with a matte, glossy, or flesh-tone paint finish. Size: Generally simplified into 8-10 yrs visual categories. Height: Fixed body height corresponding to the age pose (approx. 3 ft to 4.5 ft tall). Adjustable: Usually non-adjustable in height. Features 360-degree rotating arms and detachable hands to easily slip clothes on and off. Other Added Items: Tempered round glass base or metal base. Foot-spigot and calf-spigot (calf rod allows shoes to be put on the dummy without piercing the sole). Available in "abstract" (headless/faceless) or "realistic" (with molded hair and painted facial features) styles.		

8 Display Dummy (Female)	Material: High-quality fiberglass or reinforced plastic with a variety of finishes (chrome, high-gloss white, matte black, or realistic skin tone). Size: Modeled on idealized fashion proportions (usually equivalent to a slim US 2-4 / UK 6-8), standing in dynamic poses. Plus-size options are also widely available. Height: Fixed height, usually standing between 5 ft 9" to 6 ft 1" (including base). Adjustable: Non-adjustable height. Features detachable limbs (arms, hands, legs, torso) at quick-release magnetic or twist-lock joints for effortless dressing. Other Added Items: Heavy brushed-metal or tempered glass base. Dual support system (comes with both a calf rod and a foot rod). Molded feet shaped to accommodate high heels or flat shoes.		
9 Display Dummy (Male)	Material: Heavy-duty fiberglass or impact-resistant plastic. Size: Modeled on athletic or lean-muscular male proportions (typically 38"–40" chest, 32" waist). Height: Fixed height, typically standing between 6 ft 1" to 6 ft 4" tall. Adjustable: Non-adjustable height. Designed with easy-to-remove torso, arms, and legs via twist-lock mechanisms. Other Added Items: Stable, heavy square metal base. Calf-stabilizing rod to allow the display of footwear. Available in various dynamic poses (walking, standing straight, athletic poses for activewear).		

Signature :

Date :

Name :

Rubber Stamp :

PRICE SCHEDULE

VTA/PROC/GOODS/TF/SM/2026/47/Measuring Dummies Equipment

1	2	3	4	5	6	7	8	9	10	11	12	13
No	Description	Country of origin	Qty	Warranty	Brand	Model No	Unit price (in Rupees)				Total price (cols. 4 x 11) DDP Excluding VAT (Rs.)	VAT
							Price DDP Excluding VAT (Rs.)	Other incidental services (Rs.)	Less if any discount	Total (cols. (8+9)-10) DDP Excluding VAT (Rs.)		
1	Pattern Dummy (Child)		1									
2	Pattern Dummy (Female)		2									
3	Pattern Dummy (Male)		1									
4	Measuring Dummy (Child)		2									
5	Measuring Dummy (Female)		10									
6	Measuring Dummy (Male)		6									
7	Display Dummy (Child)		3									
8	Display Dummy (Female)		11									
9	Display Dummy (Male)		3									
Total												

Total Price (Column 12) in Words:

Signature of Bidder:

Name:

Company Seal :

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

Section V Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will be accepted.]

Date:

To:

The Chairman,

Vocational Training Authority of Sri Lanka,

Narahenpita,

Colombo 05.

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods;
- (c) The total price of our quotation including any discounts offered is:
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:

Name:

Date:

Rubber Stamp: